**Keeping In Touch and the General Data Protection Regulation**

You will doubtless have heard about the new GDPR law that comes into force on 25th May 2018. We would like to take this opportunity to let you know that we have reviewed our data protection procedures to make sure that we are compliant with the regulations. Our privacy policy is on the next page.

We would also like you to know that we do not share your information with any third party and will not use your information for marketing purposes. We will only use your information to process your request for booking our holiday property

You have the right to request a copy of the information we hold about you; make changes; or request that the information be removed at any time.

We would like to take this opportunity to make sure that the information we have is up-to-date and allow you to state the preferred method by which you would like to be contacted.

Please fill in the details below:

NAME: …………………………………………………………………………………………………………………………………..

ADDRESS: ………………………………………………………………………………………………………………………………..…

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…………………………………………………………………………………………………………………………………..

HOME PHONE: ………………………………………………………………………………………………………………………………..…

MOBILE PHONE:…………………………………………………………………………………………………………………………………..

EMAIL: …………………………………………………………………………………………………………………………………..

We would also like to have your permission to contact you in the event that there is an issue relating to your holiday booking.

Please tick the appropriate box below if you are happy for us to contact you by that means:

phone text message email post

**Privacy Policy**

For: The Old Vicarage Barn, Daisy Cottage and La Maison Marguerite. This privacy policy explains how we use any personal information we collect about you.

Topics:

* What information do we collect about you?
* How will we use the information about you?
* Access to your information and correction
* Changes to our privacy policy
* How to contact us

What information do we collect about you?

We collect information about you when you request to book one of the above holiday cotages. This will include name, address, phone numbers and email addresses.

How will we use the information about you?

The information we collect about you will be used to process your request for your holiday cottage booking and manage your account, and if you agree, to contact you regarding your booking.

The Old Vicarage Barn, Daisy Cottage and La Maison Marguerite will not share your information for any purpose with third parties and will not use your information for marketing purposes.

Access to your information and correction

You have the right to request a copy of the information we hold about you. If you would like a copy of some or all of your personal, please email bookings@oldvicaragebarn, bookings@daisycottagebakewell or [bookings@uzesholiday.co.uk](mailto:bookings@uzesholiday.co.uk) or write to us at the address below.

We want to make sure that your personal information is accurate and up-to-date. You may ask us to correct or remove information you think us inaccurate.

Changes to our privacy policy

We keep our privacy policy under regular review and we will make any changes available to you.

How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you:

* By email to: bookings@oldvicaragebarn.co.uk
* or write to us at: The Old Vicarage, Church Street, Youlgrave, DE45 1WL